# Managers’ Weekly Report & QA Metrics

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| Work Beginning: 03/03/2014 | Work Summary | Created and handed over the ImageHandler module to MoshiMoshi according to their requirements. Starting working on the Testing and Integration plans. |
| Issues | Could not finalise the plan as the testing and integration plans have to be coherent with the iterations. |
| Work Beginning: 10/03/2014 | Work Plan | Speak to Head of development and Software Manager to get a rough draft of the upcoming springs and formulate a draft testing plan and hence integration plan. |
| Issues | Unsure of how accurate the plan is going to be. |

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| **Metric** | **How measured** | **Achieved (Yes/No with Comments)** |
| Defects opened | Number of new defects opened per week tracked | Yes – N.A |
| Defects closed | Number of defects closed per week tracked | Yes – N.A |
| Work items completed | Number of work items completed per week | Yes – view Kanban board on Jira |
| Ratio of estimated time to actual time taken per task | Track these values weekly | No - could not really estimate the amount. |
| Integration test results | Report/log results of integration testing | No – no integrations done so far. |
| Repeated fails | Log repeated fails and review daily | Yes – N.A |
| Thorough testing | Check to see whether units have been tested according to the “Test Strategy” documentation | Yes – N.A |